



Wellington Without Parish Council

Meeting
260309

Minutes of the Parish Council meeting held on March 9th 2026

[A] Apologies were received from Councillors Wren, Mansell and PCSO Hill

[B] Issues raised by members of the public. One member of the public attended

Item 1: There were no disclosures of interest by members on agenda items

Item 2: Minutes of the previous meeting were approved and signed by the Chairman as a true record

Item 3: There were no matters arising from the previous minutes.

Item 4: Police Liaison. Thanks were extended to PCSO Hill for the recent police report, which highlighted one burglary and one violence against the person incidents in the parish during March

Item 5: Planning, Infrastructure and Development

[a] There have been approximately 200 objections to application 44/25/0013 at Oldway Road and no approvals.

[b] Planning application 44/26/0010 at Burts House. The council discussed this application and found no adverse issues.

ACTION: The clerk will submit the council's approval **DONE:** March 9th

[c] The posts for the speed indicator devices at Ford Street have not yet been installed due to the contractors working on pothole repairs and flood damage. However we have received assurance that this is now a priority and we await them with anticipation! Once the indicators have been installed we will reintroduce Speedwatch to reinforce the message and the clerk will be attending a police update meeting within the next week.

Item 6: Financial Issues

[a] The National Trust Wellington Monument Volunteers have asked if the council is able to repeat last year's funding for "cutouts" for child visitors

ACTION: The clerk will contact the organiser to agree **DONE:** March 10th

[b] AGAR (Annual Governance Statement etc)

The clerk had contacted PKF Littlejohn to ascertain the approximate date when this would be received for completion and it may be available towards the end of the month. We will need to consider "Assertion 10" which covers the development of an IT policy and a generic email address for each user. Once the paperwork is received it will need to be approved at a full council meeting by June 30th, and the unaudited AGAR published on the website by 1st July along with the notice of public rights. The Annual Governance Statement will be completed at the first meeting after receipt.

ACTION: The clerk to develop a draft IT policy for a future agenda
DONE and forwarded to the council on March 10th

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ACTION: Councillor Olive to set up emails on gov.uk

DONE March 9th

ACTION: All necessary requirements to be placed on agendas after receipt of the documentation

ACTION: The clerk/finance officer to contact the external auditor regarding the audit
DONE: March 10th. The financial documents will be forwarded after the start of the new financial year.

[c] Dorset and Somerset Air Ambulance has contacted the council seeking financial support towards the purchase and equipping of a second air ambulance. It was with some reluctance that the council agreed that there was insufficient funding to accommodate this request from a very worthy cause. However this will be considered at a future meeting.

ACTION: The clerk will contact the organisation.

DONE: March 10th

[d] Transactions E30, E31 and E32 Q4 salary, PAYE and administration allowance were all approved for payment and the transaction sheets signed accordingly.

ACTION: Clerk to action the payments

DONE: March 10th

[e] Period of public access to the accounts

This was agreed to be June 20th to July 31st not including Saturdays and Sundays
Parishioners please contact the clerk in the first instance

[f] A data protection fee of £47 will be paid by direct debit on or around 5th April

[g] VAT will be reclaimed after the end of the financial year

[h] The draft budget was agreed and this will be brought to the April agenda for final confirmation. It was also decided to consider replacing the seat in Crossland Wood and amend the draft budget accordingly.

ACTION: Place the draft budget on the April agenda

DONE: March 10th

Item 7: County, District and Unitary Authority Councillors

[a] The changes as notified by Boundary Commission were noted. None of the twenty one boundary changes will impact on the parish council or on Monument Ward

Item 8: Any other business

[a] List of Parish facilities. The facilities include a defibrillator at Holywell Lake, a dog waste bin and a telephone box bookstore! There are no medical, educational or recreational facilities within the parish, and this will impact negatively on the requirements of any planning development in the parish, such as 44/25/0013 at Oldway Road

[b] There has been a significant amount of fly tipping in the area especially on Gerbestone Lane, where full “dumpy” bags have been left by the roadside on many occasions. Sadly much fly-tipping has occurred in many other places in the parish and some of this appears to be commercial and not domestic waste. Parishioners may use this link to inform Somerset council of any further issues wherever they occur in the parish. Photographs can be attached.

<https://www.somerset.gov.uk/bins-recycling-and-waste/how-to-fight-fly-tipping/>

[c] Pension re-enrolment as legally required by June 2026 will be completed by the payroll officer.

[d] The clerk’s working hours have been logged over the last few weeks and have settled at a weekly average of twelve hours

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[e] It was also noted that despite work to address the issues of potholes in the area many of the repairs appear to need remedial work soon after completion. The council will note if this occurs and the clerk will contact Somerset Highways if necessary.

[f] It was agreed that the move to the Lang Room has been warmly welcomed and the clerk and chair will contact the organiser to settle the account when necessary.

PLEASE NOTE that the clerk's email address has changed to accommodate national requirements. It is now clerk@wellingtonwithoutparishcouncil.gov.uk although the present one at wwpcclerk@gmail.com will continue for some time. The council website remains <https://wellingtonwithoutparishcouncil.gov.uk/>

Next meeting: April 13th at 7.00pm at the Lang Room, Rockwell Green